

RECORD OF PROCEEDINGS

MINUTES

FORT COLLINS-LOVELAND WATER DISTRICT

APRIL 24, 2018

The Regular Meeting of the Fort Collins-Loveland Water District was held on April 24, 2018 at 7:00 p.m., at 5150 Snead Drive, Fort Collins, Colorado 80525.

1. Roll Call

Present: Directors: George Holter, Dale Leach, James Borland, Ron Ruff and William Dieterich

Excused Absence:

Others Present: Chris Matkins, District Manager, Amanda Proctor, District Controller, and Michael Pruznick

Business Conducted:

2. Reading of The Minutes

The Minutes of the Regular Board Meeting on March 20, 2018, were read and approved.

3. Public Comment

Michael Pruznick from the Miramont Subdivision addressed the Board. Mr. Pruznick thanked the Board for handling Director Holter's situation and thanked everyone who worked at the open house. Mr. Pruznick shared his opinion on the District Website, conservation and xeriscape landscape encouragement.

4. Recognition of 42 Years of Board Service for Director George Holter

Board President, James Borland, and District Manager, Chris Matkins, presented Director Holter with a token of the District's appreciation of 42 years of Board service. Director Holter has provided invaluable service, guidance, and support during his 42 year tenure.

5. Resolution for Alternative Produce Delivery

The District's Attorney recommended a resolution that allows the District to award contracts on value versus the lowest bidder. After discussion, it was:

**Moved by Director Leach and seconded
by Director Dieterich to approve the
Resolution.
Motion carried 5-0**

6. Turman Valve Vault and 24" Waterline Project Update – Terry Farrill

By Fossil Ridge, there is a 24" line that feeds into a 36" line that ties into a vault that ties into the City of Fort Collins. District Engineer, Terry Farrill, stated that this would be the fifth connection to fulfill the number of maximum connections that are allowed between the District and the City, per the IGA. The design on the project is 80% complete for this project.

Also, at the same time, the District has a pressure reducer valve (PRV) vault (known as the Turman Valve Vault). The Valve Vault is located on Lemay, about a half a mile South of Highway 392.

Using the CMAR contractor process (construction management at risk), it will help design savings, ordering and delivery coordination of the vault.

Terry is recommending using Smith & Loveless as the Contractor for both projects. The approximate cost for the 24" line project is \$285,000, and the approximate cost of the Valve Vault project is \$188,000.

**Moved by Director Ruff and seconded by
Director Dieterich to approve and
authorize Chris to sign the contract.
*Motion carried 5-0***

7. City of Loveland 2018 CBT Water Supply and CBT Assistance

The City of Loveland is unable to treat Big Thompson River water due to water quality issues that are the result of the construction on Highway 34. The City of Loveland would like to lease up to 1,000 acre feet of CBT water from the District.

**Moved by Director Dieterich and
seconded by Director Leach to lease the
CBT water to the City of Loveland for up
to \$135 per acre foot.
*Motion carried 5-0***

8. Cost of Service Study – Developer/Stakeholder Outreach Results

Board President, Jim Borland, suggested a future Board Work Session to explore various cost of service study assumptions including the CBT dedication requirements and to re-examine the draught variables.

Chris Matkins, General Manager, discussed the themes that emerged from the written feedback. Customers are satisfied with the fairness of the pricing and the value of the service that is provided. Customers like small, more frequent rate increases. Customers responded that tap fees should increase to pay the full cost of adding additional water supply and infrastructure. Lastly, there were several written comments that addressed water conservation in the District and would like to see more options and information regarding such.

9. IGA with South Fort Collins Sanitation District

Board President, Jim Borland, stated that the Board President, Jim Ling, of the South Fort Collins Sanitation District had requested an IGA Agreement between the two Districts. The Auditors have recommended a formal IGA Agreement for several years.

Chris stated that the District's Attorney had reviewed the agreement.

**Moved by Director Ruff and seconded by
Director Dieterich to approve the
resolution.
*Motion carried 3-0 with Directors Leach
and Holter abstaining.***

10. Managers Update

A. General Information

South Fort Collins Sanitation District requested an annual joint Board meeting. This meeting will happen in July 2018. Chris will announce the details as they become known.

The Soldier Canyon Water Treatment Plant expansion's 30% design and cost estimates were released. The costs are significantly higher than anticipated. The SCWTA also hired an outside project manager for the project. Lastly, the SCWTA financial statement audit was completed.

Chris provided an update on the NISP project. He stated that the permitting is advancing and on schedule. Northern Water worked hard and had a reservoir release bill passed by the State Legislature. Lastly, the water quality modeling shows that the water quality will be good.

Chris reminded the Board that the Tri-City annual meeting will be on May 31, 2018, at the Hilton Double Tree (919 7th Street) in Greeley.

B. Financial Statements

The General Manager reported that the Financial Statements prepared by Amanda Proctor, District Controller, are included with the agenda packet for their review.

C. Tap Purchases

The Manager reported that 36 taps have been sold in the month of March for revenues of \$1,184,800 and for the year, 85 taps have been sold with revenues in the amount of \$2,785,000.

11. Other Business

None

12. Disbursements

The Manager presented disbursements for March 2018 in the amount of \$971,647.75. After discussion, it was:

**Moved by Director Leach and seconded
by Director Dieterich to approve the
disbursements for March 2018.
Motion carried 5-0**

13. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:17 PM.

Respectfully,

/s/  _____

/s/  _____

Date Approved: 5/15/2018