



MINUTES

The Regular Meeting of the Fort Collins Loveland Water District was held on November 19, 2019 at 7:00 pm at 5150 Snead Drive, Fort Collins, Colorado 80525. The regular meeting was properly noticed pursuant to [Code §§32-1-903\(1\)-\(2\) and 24-6-402\(2\)\(c\), C.R.S.](#)

1. Roll Call

Present:

Directors: James Borland, Dale Leach, William Dieterich, Michael Pruznick, Ron Ruff, and Peter O'Neill

Excused Absence:

Others Present:

Chris Matkins, District Manager; Amanda Proctor, District Controller; Brittany Lamb, Executive Administrative Professional, Keith Meyer, Ditesco; James Shelton, Greystone; Scott Holwick, Lyons Gaddis; Richard Raines, Tri-Districts

2. Public Comments

None.

3. Consent Agenda

The October 15, 2019 Regular Board Meeting Minutes and November 1, 2019 Budget Work Session Minutes, Financial Statements, Disbursements, and Manager's Report were presented for the consent agenda. Also presented was a contractual addendum to the contract with CivilWorx, LLC.

3A. The minutes from the October 15, 2019 Regular Board Meeting and November 1, 2019 Budget Work Session were included in the Board packet for review.

3B. A memo from Chris Matkins was presented regarding the need for a short-term Engineer. The Board approved hiring a full time, permanent Engineer at the October 15, 2019 Regular Board Meeting, but in order to get up to date with current projects, Mr. Matkins is requesting a temporary hire from CivilWorx, LLC. This addendum to our contract with CivilWorx will be in the amount of \$8,000.

3C. Financial Statements prepared by the District Controller, Amanda Proctor, were included in the Board packet for review.

3D. The Disbursements for October 2019 were included in the Board packet for review.

3E. The Manager's Report was included in the Board packet for review.

After discussion, it was:

Moved by Director Pruznick and seconded by Director Dieterich to approve the presented consent agenda and CivilWorx addendum.

Motion carried 5-0.



4. Northern's Protection Mitigation Release Case (NISP)

Scott Holwick from Lyons Gaddis was present to share updates to Northern Water's Protection Mitigation Release Case, as outlined in a memo previously written to the Board from Mr. Holwick. Discussions with Northern Water continue to reflect the Board's interests in this matter. Mr. Holwick discussed the security agreement pertaining to the Tunnel Water purchase and signing the release for CBT Contracts related to a water purchase from years past. Mr. Holwick will speak with Greeley and Northern Weld County Water District to determine if they believe the terms have been satisfied and agree with the Board's position.

After discussion, it was:

Moved by Director Leach and seconded by Director Ruff to approve conditional release of CBT Contracts. The release is conditional upon Greeley's satisfaction with the terms.

Motion carried 5-0.

5. Penetration Test Proposal

James Shelton from Greystone presented a proposal for Penetration and Social Engineering Tests from CoalFire Labs. CoalFire Labs will perform the tests, and they will use various methods to search for vulnerabilities within the District's technology systems. This will tell us where we need to adjust our technology needs and training, but will not be used as a disciplinary measure for employees. Two options were presented. Option A presented only the penetration test, and option B presented both the penetration test and social engineering tests.

After discussion, it was:

Moved by Director Pruznick and seconded by Director Dieterich to conditionally approve the Penetration Test and Social Engineering Test, pending review from legal and assurance that CoalFire Labs licensing, bonding, and insurance concerns are met.

Motion Carried 5-0.

6. Ditesco

Keith Meyer with Ditesco and Richard Raines with the Tri-Districts presented an update to the Overland Ponds Pipeline Project and connection to the Pleasant Valley Pipeline. A copy of the work plan and proposal were included in the Board packet. Two parallel tracts were presented as next steps: a technical tract and an approval tract.

After discussion, it was: