



South Fort Collins Sanitation District

Record of Proceedings

MINUTES

March 23, 2020

The Special Meeting of the South Fort Collins Sanitation District was held on March 23, 2020 at 1:00 pm on a conference call due to COVID-19 and social distancing rules in effect. This meeting was properly noticed pursuant to Code §§32-1-903(1)-(2) and 24-6-402(2)(c), C.R.S.

1. Roll Call

Present:

Directors: Wayne Irelan, James Ling, Gary Young, Ernie Brown, James Stewart

Excused Absence:

Others Present:

Chris Matkins, District Manager; Brittany Lamb, Executive Administrative Professional

2. Public Comments

None.

3. Resolution No 2020-03-01: Declaration of Local Disaster Emergency

Resolution No 2020-03-01, Declaration of Local Disaster Emergency, was presented for approval. Under this resolution, the District will be able to prioritize its resources and efforts to continue providing a safe, potable water supply and firefighting flow.

After Board Discussion, it was:

Moved by Director Stewart and seconded by Director Brown to approve Resolution No 2020-03-01: Declaration of Local Disaster Emergency, in order to activate response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans, emergency funding and Board meetings, and authorize the furnishing of aid and assistance, due to the COVID-19 outbreak.



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Motion Carried 5-0.

4. Colorado's Water/Wastewater Agency Response Network (CoWARN)

The CoWARN Mutual Aid and Assistance Agreement was presented for approval. CoWARN is a network of water and wastewater companies who have agreed to work together in times of need. This need can include personnel, equipment, and supplies from outside the area of impact of a natural or manmade emergency. Many of our neighboring water and wastewater providers are a part of this network.

After discussion, it was:

Moved by Director Young and seconded by Director Irelan to approve Colorado's Water/Wastewater Agency Response Network (CoWARN) Mutual Aid and Assistant Agreement in order to coordinate with other CoWARN members in an emergency.

Motion Carried 5-0.

5. Other Business

Chris Matkins, District Manager, gave a brief update on the office response to COVID-19. Office morale is high, we are continuing sanitization procedures, and cross training employees for potential lean staffing due to the virus.

6. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 1:22 PM.

Respectfully,

/s/ James J. Ling



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/s/ *[Signature]*

Date Approved

4/13/2020