



# Hydrant Meter Rental Guidelines / Agreement

Fort Collins – Loveland Water District

January 1, 2024

**Intent:** The use of fire hydrant meters is intended for only those situations when a large volume of water is needed over a short period of time. Hydrant meters will not be rented for single-family home construction. Typically, only one meter will be provided for each developmental or commercial project. The meter must be used within our District boundaries and may not be used on hydrants belonging to other water utilities.

**Hydrant meters are not intended as a substitute for permanent connections.**

**Guidelines and Procedures:** These guidelines will be used for the regulatory use of hydrant meters.

The number of hydrant meters is limited; therefore, meters are available on a first come first serve basis.

Requests for install and removal of hydrant meters should be conveyed 24 Hrs. in advance.

Use of water through a hydrant meter is solely at the discretion of the District.

The District will determine if the requested location is acceptable.

The renter is responsible for securing the meter to prevent unauthorized use, damage to meter, or loss/theft of meter.

The outlet thread will be 2.5" NST; no hose or adaptors will be provided.

The fire hydrant must be operated in the fully opened or fully closed position at all times.

The District reserves the right to terminate the rental agreement without prior notice.

The District reserved the right to pull meters, if needed and may or may not be subject to charge.

The renter is responsible for all costs associated with damages to the meter, including loss and/or theft.

If damage occurs to the fire hydrant, the renter may be held responsible for all repair costs, including parts and labor.

The renter accepts responsibility that all backflow prevention requirements are met.

Meters will be read and billed on at least a 30-day cycle. Renters must provide pictures of the meter head, as requested, for billing.

Invoices are due 30 days from invoice date. District may apply late fees for invoices not paid within 30 days. All invoices not paid within 60 days will have the hydrant meter repossessed by FCLWD. Future rentals will be contingent upon all fees being paid and may require a deposit.

The District reserves the right to require a deposit for hydrant rentals based off past rental history or lack of rental history.

Short term hydrant meter rental charges will be determined at time of rental and/or return.

**Fees:** Installation and removal days are included as rental days.

- 1. Daily Rental Rate: \$10.00/ Day
- 2. Usage Rate: \$11.00/ 1,000 Gallons
- 3. Delivery, Install & Pick-Up Fee: \$130.00 each occurrence
- 4. Repair: Time and Material (At current replacement cost)
- 5. Replacement Cost of Hydrant Meter: \$2,000.00
- 6. Late fee: \$25 per month
- 7. Returned check fee: \$25 per occurrence

## Renters Billing Information: All payments must be mailed to 5150 Snead DR Fort Collins, CO 80525-3764

Company Name: \_\_\_\_\_ Office Number: (\_\_\_\_) \_\_\_\_\_  
 Billing Address: \_\_\_\_\_ PM Mobile Number: (\_\_\_\_) \_\_\_\_\_  
 \_\_\_\_\_ Project Manager (PM) Name: \_\_\_\_\_

Email Address of accounts payable or other responsible party: \_\_\_\_\_

Water Used for: \_\_\_\_\_ Location: \_\_\_\_\_

Has it been more than two years since the Renter has rented a hydrant meter from FCLWD? Yes \_\_\_ No \_\_\_

\*\*I have read and agreed to the Hydrant Meter Rental Guidelines and will only use the hydrant meter within District boundaries.

\_\_\_\_\_  
 Check Out Customer Printed Name                      Check Out Customer Signature                      Check Out Customer Date

### District Use Only: Hydrant Meter Information:

Meter #: \_\_\_\_\_ Date Out: \_\_\_\_\_ Meter Reading: \_\_\_\_\_  
 Date Returned: \_\_\_\_\_ Meter Reading: \_\_\_\_\_  
 Rental Days: \_\_\_\_\_  
 Total Usage: \_\_\_\_\_  
 Delivery, Install or Pick Up Fee: \_\_\_\_\_  
 Repair Fees: \_\_\_\_\_

District Use Only – Check Out

District Use Only – Check In

\_\_\_\_\_  
 Initials                      Date                      Initials                      Date