



Fort Collins-Loveland Water District Agenda
5150 Snead Drive, Fort Collins, CO
Board Study Session
Tuesday, April 16, 2024 6:00 PM
Regular Board Meeting
Tuesday, April 16, 2024 7:00 PM

Page

1. (6:00pm) BOARD STUDY SESSION

1.1 Water Resources Dynamic Decision Tool - Front Range H2O

2. (7:00pm) REGULAR BOARD MEETING

3. (7:00pm) Roll Call

4. (7:05pm) Consideration of Agenda

5. (7:10pm) Public Comments

6. (7:15pm) Consent Agenda

6.1 **Acceptance of the minutes of the Regular Board meeting of March 19, 2024.** 5 - 10

[Minutes - Fort Collins-Loveland Water District - Mar 19 2024.pdf](#)

6.2 **Financial Statements** 11 - 20
Presenter: Amanda Proctor



[03.31.24 FCLWD FS.pdf](#)

6.3 **Distributions** 21 - 33
Presenter: Amanda Proctor


[24-03 Distributions.pdf](#)

Recommended Motion: Move to approve the Consent Agenda.

7. (7:20pm) Financial Items

- 7.1 **Tyler Technologies - Customer Billing Software Purchase (ACTION REQUIRED):** 34 - 35
Presenter: Amanda Proctor
[Tyler Purchase Memo.pdf](#) 
- Recommended Motion: Move that the Board approve to allocate \$270,471.00 for the purchase of Billing software from Tyler Technologies and authorize the General Manager to sign the contract.**
- 7.2 **Website Accessibility Policy (ACTION REQUIRED):** 36 - 37
Presenter: Amanda Proctor
[FCLWD Website Accessibility Policy.pdf](#) 
- Recommended Motion: Move that the Board approve the designation of Amanda Proctor as Accessibility Officer and approve the accessibility and technology access transition policy per HB21-1110 Colorado State Law.**
- 7.3 **Review of District Insurance Limits (ACTION REQUIRED):**
Presenter: Chris Pletcher
- Recommended Motion: Move that the Board approve the increase of the Districts Excess Liability Umbrella Coverage from \$4,000,000.00 to \$8,000,000.00 as provided by the Colorado Special District Insurance Pool.**
- 7.4 Raftelis - Tap Fee and Rate Structure Review
Presenter: Amanda Proctor

8. (8:00pm) Capital Projects

- 8.1 **Zone 5 Transmission Project - Phase II Allocation Request #03 (Fees) (ACTION REQUIRED):** 38 - 39
Presenter: Linsey Chalfant
[Zone 5 PHII Cover Memo Allocation Request #03.pdf](#) 
- Recommended Motion: Move that the Board approve the allocation of \$165,000.00 for Phase II of the Zone Transmission Project.**

9. (8:10pm) Human Resources

- 9.1 **Employee Handbook Personnel Policy Manual v3 2024**

(ACTION REQUIRED):

Recommended Motion: Move that the Board approve the updated Employee Handbook Personnel Policy Manual v3 2024.

10. (8:20pm) Northern Integrated Supply Project (NISP) update

10.1 Project Update

10.2 Executive Session :The Board of Directors will conduct an executive session pursuant to Section 24-6-402(4)(b), C.R.S. for the purpose of a conference with the District’s legal counsel regarding specific legal questions pertaining to the status of the Northern Integrated Supply Project (NISP) and *Save the Poudre v. Lieutenant General Scott A. Spellmon, in his official capacity as the Chief of the U.S. Army Corps of Engineers* (ACTION REQUIRED):
Recommended Motion: Move that the Board of Directors will conduct an executive session pursuant to Section 24-6-402(4)(b), C.R.S. for the purpose of a conference with the District’s legal counsel regarding specific legal questions pertaining to the status of the Northern Integrated Supply Project (NISP) and *Save the Poudre v. Lieutenant General Scott A. Spellmon, in his official capacity as the Chief of the U.S. Army Corps of Engineers.*


11. (9:00pm) Manager's Report

11.1 General Information

11.2 Staffing Update

11.3 Tap purchases 40 - 42
[2024 Water Tap Sales Summary.pdf](#) 

11.4 Water Supply Projection

11.5 Project Updates 43 - 44
[2024.043.10 FCLWD Update - Capital Project - AirportTransmission.pdf](#) 

12. (9:30pm) Other Business

13. (9:35pm) Adjournment

Draft



Fort Collins-Loveland Water District Minutes
Tuesday, March 19, 2024 7:00 PM
5150 Snead Drive, Fort Collins, CO

Page

1. (7:00pm) Roll Call

*Directors Present: James Borland, Chairman - via Zoom at 7:30pm
William Dieterich, Vice-Chairman
Peter O'Neill, Treasurer
Stephen Smith, Director
Denis Symes, Director*

*Others Present: Chris Pletcher - General Manager / Secretary,
Liza Hayden - Special Projects Manager,
Sandra Bratlie - District Engineer ,
Linsey Chalfant - Engineer III ,
Richard Raines - Tri-Districts, Water Resources,
Jan Sitterson - Tri-Districts, Water Resources,
Sam Lowe - Engineer III,
Eric Dowdy - IT and Data/Systems Manager,
Kristin Golliher - WildRock*

2. (7:02pm) Consideration of Agenda

Item 10.5 and Executive Session pulled from agenda as not needed.

Recommended Motion: Move to remove item 10.5 and the Executive Session from the agenda.

Moved by: Denis Symes

Seconded by: Peter O'Neill

Carried 4-0

3. (7:05pm) Public Comments

No public present



4. (7:10pm) Consent Agenda

- 4.1 **Acceptance of the minutes of the Regular Board meeting of February 20, 2024.** 7 - 13
[Minutes - Fort Collins-Loveland Water District - Feb 20 2024.pdf](#) 
- 4.2 **Financial Statements** 14 - 23
Presenter: Chris Pletcher
[02.29.24 FCLWD FS.pdf](#) 
- 4.3 **Distributions** 24 - 35
Presenter: Chris Pletcher
[24-02 Distributions.pdf](#) 
Recommended Motion: Move to approve the Consent Agenda. 24 - 35

Moved by: William Dieterich
Seconded by: Denis Symes

Carried 4-0

5. (7:15pm) Administration

- 5.1 **Resolution 2024.03.19.01 to Adopt District Bylaws (ACTION REQUIRED):** 36 - 52
[Resolution Adopting 2024 Bylaws.pdf](#) 
[District Bylaws \(2024\).pdf](#) 
Recommended Motion: Move to approve the Resolution 2024.03.19.01 to Adopt District Bylaws. 36 - 52

Moved by: Peter O'Neill
Seconded by: Denis Symes

Carried 4-0

- 5.2 **Resolution 2024.03.19.02 Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests (ACTION REQUIRED):** 53 - 57

[Adopting CORA Policy and Appointing Official Custodian.pdf](#)



Recommended Motion: Move to approve the Resolution 2024.03.19.02 Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests. 53 - 57

Moved by: Denis Symes
Seconded by: Peter O'Neill

Carried 4-0

- 5.3 WildRock Quarterly Update 58 - 70

Presenter: Annika Deming

[FCLWD - March 2024 Board Presentation.pdf](#)

- 5.4 Op Ed Article participation from Board

Presenter: Annika Deming

6. (7:30pm) Development Review & Reimbursement

- 6.1 **Buss Grove/Timnath Parkway 24" Development Reimbursement Allocation (ACTION REQUIRED):** 71 - 72

Presenter: Sam Lowe

[20240308_BussGrove24in_Request#01.pdf](#)

Move that the Board approve to allocate \$130,000 for the Buss Grove 24-inch Transmission Main Construction. 71 - 72

Moved by: Denis Symes
Seconded by: Peter O'Neill

Carried 5-0

7. (8:00pm) Capital Projects

- 7.1 **Western Backbone Early Procurement (ACTION REQUIRED):** 73 - 74

Presenter: Linsey Chalfant

[Western Backbone PHII Cover Memo Allocation Request #03.pdf](#) 

- Move that the Board approve to allocate \$1,870,000 for Phase II of the Western Backbone Project.** 73 - 74

Moved by: Peter O'Neill

Seconded by: Stephen Smith

Carried 5-0

8. (8:05pm) IT and Data Systems

- 8.1 Data Systems Overview and Vision for Data Lakehouse and Democratized data and reporting

Presenter: Eric Dowdy

9. (8:30pm) Water Resources

- 9.1 **New Metric Tool - Graphic on Water Supply vs Demand Gap - Are we closing the 1000 AF gap?**

Presenter: Richard Raines and Jan Sitterson

- 9.2 **Engineering - Illustration of tap purchase date and amount of water dedicated, compared to actual water use.**

Presenter: Sandra Bratlie

- 9.3 **Agreement for Shared Consultant Cost Sharing - Cobb Lake Regional Water Treatment Plant (ACTION REQUIRED):** 75 - 79

Presenter: Chris Pletcher

[2022-24-10 Agreement for Shared Consultant Cost-Sharing - Regional Water Treatment Plant.pdf](#) 

- Recommended Motion: Move to approve the agreement for shared Consultant Cost of \$40,000.** 75 - 79

Moved by: James Borland
Seconded by: Stephen Smith

Carried 5-0

9.4 **Pierce Farm Operations Plan - Repairs for safety and code compliance. Purchase of compact tractor for weed control and maintenance (ACTION REQUIRED):**

Tabled: Board tabled this item until April Board Meeting. General Manager to prepare a cost comparison with quotes for upkeep & maintenance scenarios, and how the property would be used. General Manager to talk with Town of Pierce and Weld County School District about goals for this property.

Move that the Board approve repairs for safety and code compliance and purchase of compact tractor for weed control and maintenance.

Tabled

10. (9:20pm) Manager's Report

10.1 General Information

10.2 Staffing Update

10.3 Tap purchases

80 - 81

Presenter: Chris Pletcher

[2024 Water Tap Sales Summary.pdf](#) 

10.4 Project Updates

10.5 **Removed from Agenda:** Water Resource Acquisition Opportunities:

- 1. Non Tributary Aquifer Storage and Water Supply
- 2. Green River surface water supply
- 3. NISP Participant Water Storage and Supply

11. (9:20pm) Not needed: Executive Session

- 11.1 **The Board may enter into executive session as authorized by Section 24-6-402 (4) (e), C.R.S. to determine positions relative to matters that may be subject to negotiation, develop strategy for negotiations, and instruct negotiators with respect to Water Resource Acquisition opportunities (ACTION REQUIRED):**

Recommended Motion: Move that the Board may enter into executive session as authorized by Section 24-6-402 (4) (e), C.R.S. to determine positions relative to matters that may be subject to negotiation, develop strategy for negotiations, and instruct negotiators with respect to Water Resource Acquisition opportunities.

12. (9:21pm) Other Business

Treasurer O'Neill will be out of country for most of June.
Director Symes will be out of country April 4-13.
Director Dieterich will be out April 4-12.

13. (9:22pm) Adjournment

Board Secretary

Chairman

FORT COLLINS – LOVELAND WATER DISTRICT

MONTHLY FINANCIAL REPORT

March 31, 2024*

- **Page 1 – Aged Accounts Receivable**
- **Page 1 – Metered Revenue Comparison**
- **Page 2 – Cash and Investments**
- **Page 2 – Expenditures**
- **Page 3 – Investment Account Review**
- **Page 4 – Revenue and Expenses – Budget vs. Actual**
- **Page 9 – Tap Sales**

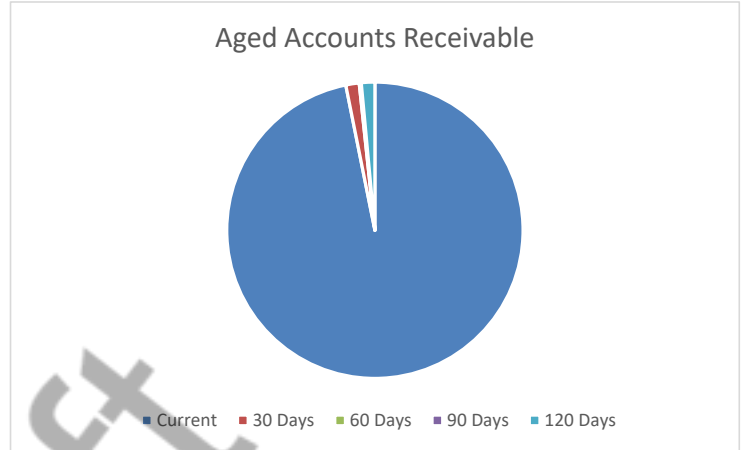
***Numbers in this report are subject to change as items are posted into the period they occurred.**



March 31, 2024

Aged Accounts Receivable (Customer Billings)

Current	\$ 1,055,066	96.8%
30 Days	15,884	1.5%
60 Days	1,629	0.1%
90 Days	828	0.1%
120 Days	16,013	1.5% *
	<u>\$ 1,089,420</u>	100.0%

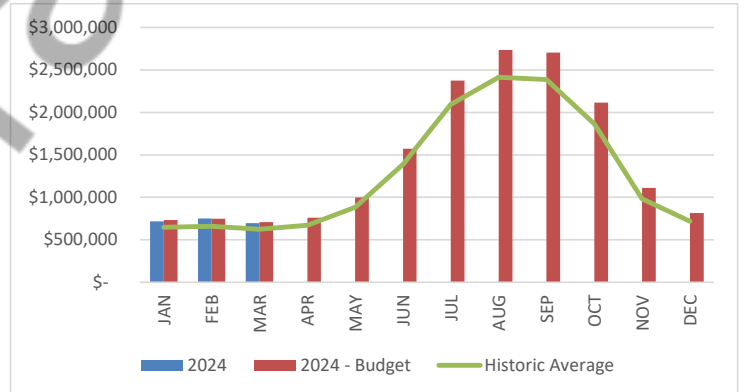


*Accounts greater than 120 days have service disconnected

Note> Above amounts *excludes* credits on customer accounts.

Metered Revenue Comparison

	2024	2024 - Budget	Historic Average
JAN	\$ 717,455	\$ 733,768	647,558
FEB	751,981	746,716	658,984
MAR	694,737	707,227	624,135
APR	-	761,395	671,939
MAY	-	999,294	881,887
JUN	-	1,572,294	1,387,565
JUL	-	2,373,940	2,095,026
AUG	-	2,735,142	2,413,789
SEP	-	2,703,595	2,385,950
OCT	-	2,114,617	1,866,170
NOV	-	1,112,331	981,643
DEC	-	813,769	718,159
Totals	\$ 2,164,173	\$ 17,374,088	\$ 15,332,804



Metered revenue includes billings to customers and is the primary source of operating revenue. Customers are billed for the prior month's consumption. The fluxuation year over year is the result of weather variations, increase in number of customers served and rate increases.

The historic average is the average of the last three years' actual revenue.



March 31, 2024

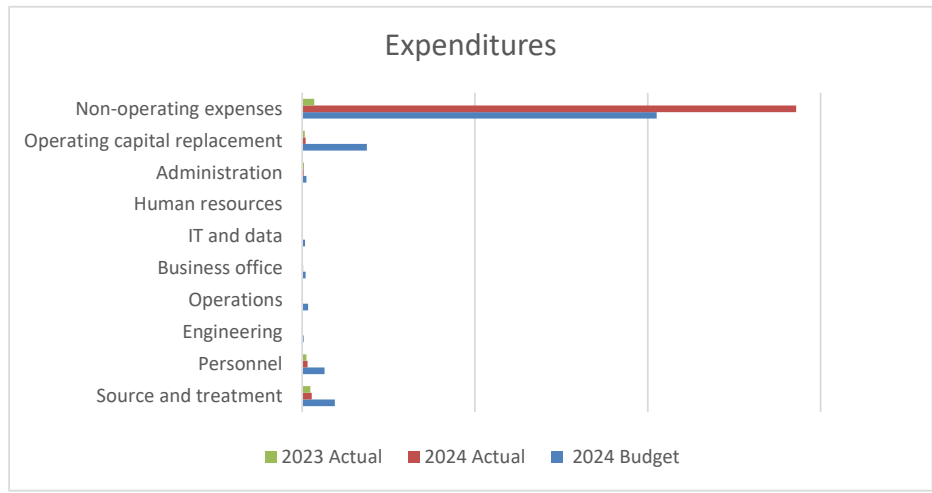
Cash and Investments

		Yield**	
Cash on Hand			\$ 100
Cash in Bank			1,692,791
Savings			
	1st Bank Liquid Asset	4.50%	1,557,550
	Colotrust	5.55%	133,644
	CSAFE	5.39%	220,551
Government Securities		4.15%	137,450,288
			<u>141,054,925</u>
Available Cash and Investments			<u>\$ 141,054,925</u>

**Average monthly yield

Expenditures

Department	2024 Budget	2024 Actual	2023 Actual
Source and treatment	\$ 7,562,105	\$ 2,190,287	\$ 1,879,036
Personnel	5,152,942	1,225,780	977,778
Engineering	318,660	58,115	80,424
Operations	1,388,700	154,756	150,524
Business office	805,700	192,554	181,947
IT and data	664,625	105,870	107,963
Human resources	34,200	196	181
Administration	1,005,770	380,260	389,509
Operating capital replacement	15,006,350	815,671	614,604
Non-operating expenses	82,071,278	114,368,698	2,814,658
	<u>\$ 114,010,330</u>	<u>\$ 119,492,187</u>	<u>\$ 7,196,623</u>



MSSB Account Summary

Functional Currency: USD 03/01/2024 - 03/31/2024

ICAP-Fort Collins Loveland (83270)

Dated: 04/09/2024

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Accounting

Balance Sheet Classification

	Book Value	Market Value
Cash & Cash Equivalents	25,890,284.94	25,890,284.94
Short Term Investments	39,464,998.30	39,058,017.50
Long Term Investments	73,277,033.97	72,650,955.00
Accrued Interest Receivable	864,008.26	864,008.26
Equity	0.00	0.00
Alternative Investments	0.00	0.00
Total	139,496,325.47	138,463,265.70

Unrealized Gain/Loss

Beginning Unrealized Gain/Loss	-1,082,904.71
Unrealized Gain	0.00
Unrealized Loss	-1,033,059.77
Net Unrealized Gain/Loss	-1,033,059.77
Change Unrealized Gain/Loss	49,844.94

Interest Income Detail

	Tax Exempt	Taxable
Beginning Accrued	0.00	738,631.98
Purchased Accrued	0.00	59,972.53
Sold Accrued	0.00	0.00
Coupons Received	0.00	340,306.74
Equity Dividends Received	0.00	0.00
Interest Accrued In Period	0.00	405,710.48
Other Income	0.00	0.00
Interest Income Total	0.00	405,710.48
Ending Accrued	0.00	864,008.26

Amortization/Accretion

	Tax Exempt	Taxable
Beginning Amortized Cost	0.00	141,425,659.18
Purchases	0.00	4,343,518.57
Sales	0.00	9,737,628.77
Ending Amortized Cost	0.00	138,632,317.21
Amortization/Accretion	0.00	76,323.82

Realized Gain/Loss

Realized Gain	0.00
Realized Loss	0.00
Realized Impairment Loss	0.00
Net Realized Gain/Loss	0.00
Realized Gains	0.00

Performance

Summary

	Actual	Annualized
Income Return	0.35%	4.15%
Price Return	0.04%	0.44%
Total Return	0.38%	4.61%

Market Value

Daily Average Market Value	139,947,525.07
Beginning Market Value	141,081,386.45
Ending Market Value	138,463,265.70
Change In Market Value	-2,618,120.76

Transactions

Purchases/Sales/Maturities/Redemptions

	Purchases	Sales	Maturities	Redemptions
Cash & Cash Equivalents	-315,862.33	7,237,628.77	0.00	0.00
Short Term Marketable Securities	0.00	0.00	2,500,000.00	0.00
Long Term Marketable Securities	-4,027,656.24	0.00	0.00	0.00
Equities	0.00	0.00	0.00	0.00
Funds	0.00	0.00	0.00	0.00
Alternative Investments	0.00	0.00	0.00	0.00
Total	-4,343,518.57	7,237,628.77	2,500,000.00	0.00

Cash Transfers

Cash Transfers	-3,150,000.00
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Security Transfers

Transfers In	0.00
Accrued Transfers In	0.00
Transfers Out	0.00
Accrued Transfers Out	0.00
Total	0.00

Risk

Summary

Purchase Yield	3.969
Duration (Years)	1.269
Duration (Days)	463
WAM (Effective)	1.114
WAM (Days)	407.000
Avg Credit Rating	AAA/Aaa/AAA

Duration

0-90 Days	6.60
90-180 Days	7.51
180-365 Days	16.12
1-2 Years	41.57
Over 2 Years	28.20

Credit Ratings

AAA/Aaa	100.00
AA/Aa	0.00
A/A	0.00
BBB/Baa	0.00
Non-Invest	0.00
Not Rated	0.00

Sectors

Cash	18.70
Government	72.74
Agency	3.00
Municipal	0.00
Corporate	5.57
Asset Backed	0.00
Mortgage Backed	0.00
Equity	0.00



**FORT COLLINS - LOVELAND WATER DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES -
BUDGET vs ACTUAL**

	Approved Budget	Actual - Budgetary Basis	Variance Under Budget (Over Budget)	Percentage of Budget
Revenue				
Operating Revenue				
Metered revenue	\$ 17,374,088	\$ 2,164,173	\$ 15,209,915	12.46%
Water sales - construction	475,000	68,345	406,655	14.39%
Town of Windsor	466,438	182,906	283,532	39.21%
Water rental	200,000	-	200,000	0.00%
Miscellaneous income	175,000	130,967	44,033	74.84%
Property Tax (1.500 mills)	1,706,955	632,011	1,074,944	37.03%
Total operating revenue	20,397,481	3,178,402	(17,219,079)	15.58%
Non-Operating Revenue				
Interest on investments	2,600,000	1,694,213	905,787	65.16%
Tap fees (water)	19,200,000	5,237,085	13,962,915	27.28%
Tap fees (PIF)	6,800,000	1,984,021	4,815,979	29.18%
Meter fees	166,000	52,100	113,900	31.39%
Total non-operating revenue	28,766,000	8,967,419	(19,798,581)	31.17%
Total revenue	49,163,481	12,145,820	(37,017,660)	24.70%
Expenses				
Source and Treatment				
Assessments	1,650,000	1,113,070	536,930	67.46%
Soldier Canyon	3,230,151	749,444	2,480,707	23.20%
City of Loveland	30,000	-	30,000	0.00%
City of Fort Collins - Water Sale IGA	2,606,954	319,392	2,287,562	12.25%
Other water districts	15,000	-	15,000	0.00%
Water resource consulting	30,000	1,754	28,246	5.85%
Utilities - Farm	-	43	(43)	0.00%
R & M - Farm	-	6,584	(6,584)	0.00%
Total source and treatment	7,562,105	2,190,287	5,371,818	28.96%
Personnel				
Wages	3,860,000	869,062	2,990,938	22.51%
Overtime & on-call pay	96,500	25,649	70,851	26.58%
Payroll taxes	308,800	69,578	239,222	22.53%
Medical insurance	452,542	151,257	301,284	33.42%



**FORT COLLINS - LOVELAND WATER DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES -
BUDGET vs ACTUAL**

	Approved Budget	Actual - Budgetary Basis	Variance Under Budget (Over Budget)	Percentage of Budget
Life insurance	57,000	18,425	38,575	32.33%
Retirement	231,600	50,965	180,635	22.01%
Worker's compensation ins	15,000	24,361	(9,361)	162.41%
Education & training	60,000	1,539	58,461	2.57%
Cell phone service	16,000	4,901	11,099	30.63%
Safety program	26,000	3,027	22,973	11.64%
Uniforms	15,000	2,783	12,217	18.56%
Employee awards & recognition	6,500	2,552	3,948	39.26%
Recruiting & onboarding	5,000	851	4,149	17.02%
Dues & subscriptions	2,000	771	1,229	38.55%
Travel	1,000	58	942	5.84%
Total personnel	5,152,942	1,225,780	3,927,161	23.79%
Engineering				
Consulting	235,000	25,817	209,183	10.99%
Fuel	6,000	1,443	4,557	24.05%
Miscellaneous	1,500	741	759	49.40%
R & M - equipment	10,000	41	9,959	0.41%
R & M - vehicles	4,000	2,294	1,706	57.36%
Software maintenance	56,160	25,000	31,160	44.52%
Supplies	6,000	2,779	3,221	46.32%
Total engineering	318,660	58,115	260,545	18.24%
Operations				
R & M - lines & equipment	415,000	17,773	397,227	4.28%
R & M - tanks	160,000	42	159,958	0.03%
Fuel	40,000	6,851	33,149	17.13%
Office supplies	2,000	184	1,816	9.20%
R & M - vehicles	45,000	7,078	37,922	15.73%
Supplies	10,000	8,707	1,293	87.07%
Utilities - pump stations	250,000	59,225	190,775	23.69%
Potholing	50,000	19,645	30,355	39.29%
R & M - remote facilities	220,000	2,493	217,507	1.13%
Telemetry	112,200	32,430	79,770	28.90%
Consulting	60,000	-	60,000	0.00%
Software maintenance	24,500	329	24,172	1.34%
Total operations	1,388,700	154,756	1,233,944	11.14%



**FORT COLLINS - LOVELAND WATER DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES -
BUDGET vs ACTUAL**

	Approved Budget	Actual - Budgetary Basis	Variance Under Budget (Over Budget)	Percentage of Budget
Business office				
Bank service charges	45,000	7,838	37,162	17.42%
Miscellaneous expense	500	-	500	0.00%
On-line bill processing	125,000	17,798	107,202	14.24%
Payroll processing	13,000	2,939	10,061	22.61%
Postage	71,000	19,279	51,721	27.15%
Printing	46,000	10,200	35,800	22.17%
Publications & notices	1,000	66	934	6.59%
R & M - office equipment	11,000	33	10,968	0.30%
Software maintenance	90,000	30,912	59,088	34.35%
Supplies	19,000	4,381	14,619	23.06%
Consulting	136,200	48,288	87,912	35.45%
Customer relations	6,000	974	5,026	16.23%
Water conservation	100,000	6,850	93,150	6.85%
Meter hosting service	50,000	21,922	28,078	43.84%
Water quality testing	45,000	8,399	36,601	18.67%
Utility locates	30,000	10,355	19,645	34.52%
Fuel	13,000	2,184	10,816	16.80%
R & M - vehicles	4,000	139	3,861	3.48%
Total business office	805,700	192,554	613,146	23.90%
IT and data				
Consulting	596,000	78,145	517,855	13.11%
Security	25,525	7,682	17,843	30.10%
Telephone	25,000	14,171	10,829	56.68%
Software renewal and maintenance	17,100	5,539	11,561	32.39%
Supplies	1,000	333	667	33.33%
Total IT and data	664,625	105,870	558,755	15.93%
Human resources				
Consulting	30,000	-	30,000	0.00%
Software renewal and maintenance	1,200	-	1,200	0.00%
Supplies	3,000	196	2,804	6.53%
Total human resources	34,200	196	34,004	0.57%



**FORT COLLINS - LOVELAND WATER DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES -
BUDGET vs ACTUAL**

	Approved Budget	Actual - Budgetary Basis	Variance Under Budget (Over Budget)	Percentage of Budget
Administration				
Directors' fees	14,400	2,000	12,400	13.89%
Directors' payroll taxes	1,150	157	993	13.65%
Directors' expense	15,000	2,550	12,450	17.00%
Audit & consulting fees	27,500	-	27,500	0.00%
Collection fees	18,748	12,099	6,649	64.54%
Consulting services	50,000	-	50,000	0.00%
Contingency	15,000	3,060	11,940	20.40%
Dues & subscriptions	13,950	9,257	4,694	66.35%
Insurance - liability	78,480	132,402	(53,922)	168.71%
Insurance - property	120,042	105,926	14,116	88.24%
Janitorial service	20,000	4,942	15,058	24.71%
Legal	250,000	63,071	186,929	25.23%
Miscellaneous expenses	100	0	100	0.44%
R & M - administration building	250,000	13,465	236,535	5.39%
Utilities - admin building	40,000	9,162	30,838	22.90%
Fuel	7,000	919	6,081	13.13%
R & M - vehicles	4,000	457	3,543	11.43%
Leased office space	80,400	20,793	59,607	25.86%
Total administration	1,005,770	380,260	625,510	37.81%
Operating expenses before operating capital replacement	16,932,702	4,307,818	12,624,884	
Operating income (loss) before operating capital replacement	3,464,779	(1,129,416)	4,594,195	
Operating Capital Replacement				
Source & treatment - operating	910,000	201,375	708,625	22.13%
Meters - operating	299,650	66,138	233,512	22.07%
Distribution - operating	12,078,000	453,767	11,624,233	3.76%
Operations equipment	316,700	52,666	264,034	16.63%
Office & engineering equipment	292,000	41,725	250,275	14.29%
Building improvements - operating	1,110,000	-	1,110,000	0.00%
Total operating capital replacement	15,006,350	815,671	14,190,679	5.44%



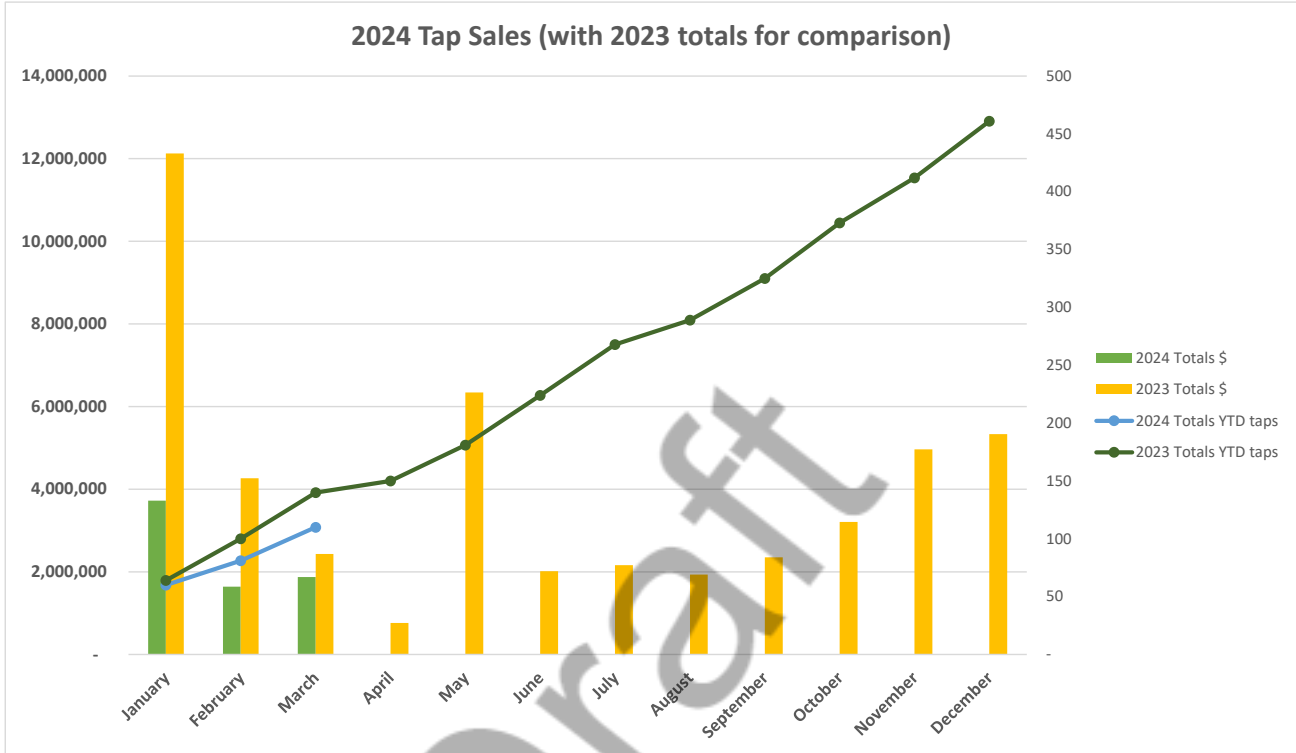
**FORT COLLINS - LOVELAND WATER DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES -
BUDGET vs ACTUAL**

	Approved Budget	Actual - Budgetary Basis	Variance Under Budget (Over Budget)	Percentage of Budget
Total operating expenses	31,939,052	5,123,488	26,815,563	16.04%
Operating income (loss)	(11,541,571)	(1,945,087)	(9,596,484)	
Non-Operating Expenses				
Interest on CWCB notes	5,597	-	5,597	0.00%
Debt service - CWCB notes	11,989	-	11,989	0.00%
Interest on bonds (2023 issue)	3,594,792	-	3,594,792	0.00%
Debt service - 2023 issue	3,070,000	-	3,070,000	0.00%
Source & treatment	2,350,000	-	2,350,000	0.00%
Water projects / acquisitions	15,915,000	113,121,958	(97,206,958)	710.79%
Water storage	2,615,100	1,134	2,613,966	0.04%
Meters	498,800	125,589	373,211	25.18%
Distribution	54,010,000	1,120,017	52,889,983	2.07%
Total non-operating expenses	82,071,278	114,368,698	(32,297,420)	139.35%
Total expenses	114,010,330	119,492,187	(5,481,857)	104.81%
Nonoperating income (loss)	(53,305,278)	(105,401,279)	52,096,001	
Net Income (Loss)	\$ (64,846,849)	\$ (107,346,366)	\$ (42,499,517)	



March 31, 2024

Tap Sales



	Water Purchased		Water Provided		City Water		2024 Totals		
	# of taps	\$	# of taps	\$	# of taps	\$	# of taps	\$	YTD taps
January	59	3,710,125	1	13,021	-	-	60	3,723,146	60
February	21	1,642,400	-	-	-	-	21	1,642,400	81
March	29	1,872,560	-	-	-	-	29	1,872,560	110
April			-	-	-	-	-	-	
May			-	-	-	-	-	-	
June			-	-	-	-	-	-	
July			-	-	-	-	-	-	
August			-	-	-	-	-	-	
September			-	-	-	-	-	-	
October			-	-	-	-	-	-	
November			-	-	-	-	-	-	
December			-	-	-	-	-	-	
Totals	109	7,225,085	1	13,021	-	-	110	7,238,106	

2023 Totals		
# of taps	\$	YTD taps
64	12,125,631	64
36	4,266,293	100
40	2,430,549	140
10	759,955	150
31	6,339,743	181
43	2,013,068	224
44	2,160,416	268
21	1,933,897	289
36	2,353,585	325
48	3,208,643	373
39	4,965,457	412
49	5,332,087	461
461	47,889,322	

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91864	4 RIVERS EQUIPMENT	JOHN DEERE 444K_VIN: 1DW444KHPKF69364_PARTS & SERVICE NOT COVERED UNDER WARRANTY	245.18
91865	AFLAC	AFLAC COVERAGE-FEBRUARY	142.62
91866	ALL COPY PRODUCTS, INC.	KONICA MINOLTA BIZHUB PRINTER- OPERATIONS/OFFICE/ENGINEERI NG	799.95
91867	AMAZON CAPITALSERVICES	KITCHEN SUPPLIES, CLEANING SUPPLIES, COFFEE, MS SURFACE COVER AND STAND, PEN REFILLS	263.73
91868	ARAMARK	RESTROOM SERVICE, MAT NYLON/RUBBER, SCRAPER MAT, SERVICE CHARGE	387.90
91869	VOID	VOID	0.00
91870	AVI ENGINEERING PLANNING SURVEYING	ZONE 5 MANHATTAN PHASE - CONSTRUCTION SUPPORT SERVICES	3,401.00
91871	BOMGAARS	BOOTS_HUGHES, HOSE SHANK TEE, CAP & GASKET, SPRAYER TIP, VEGETATION BARR, ROUND UP	797.92
91872	CONSOLIDATED ELECTRICAL DISTRIBUTORS	FLEX CARFLEX - 3/4, KLIEN MODULAR DATA PLUG	73.49
91873	COMCAST	FCLWD 5150 SNEAD INTERNET	455.51
91874	CONNELL RESOURCES	TRILBY TANK EXPANSION_JANUARY 2024, ZONE 5 TRANSMISSION_PH2_GIESLER/RI OS/ROBERTS	21,560.00
91875	DATAPRINT SERVICES, LLC	POSTAGE FOR FCLWD, PRINTING FOR FCLWD	367.32
91876	DITESCO	ZONE 5 ALIGNMENT STUDY_SENIOR PROJECT MANAGER/CAD DESIGN	1,619.50
91877	FORT COLLINS LOVELAND WATER DISTRICT	WATER SERVICE AT 4100 S TAFT HILL RD	26.03

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91878	FORT COLLINS - LOVELAND WATER DISTRICT	EMPLOYEE BIRTHDAY FUND, REPLENISH PETTY CASH	1,061.17
91879	CITY OF FORT COLLINS	CHARGE FOR POTABLE WATER, WATER PROVIDED TO FCLWD CUSTOMERS	77,845.44
91880	WW GRAINGER, INC.	DISPOSABLE GLOVES, STRETCH WRAP CAST, STANDARD DUTY, HEX HEAD CAP SCREWS - 5PK	268.17
91881	GREYSTONE TECHNOLOGY	ADOBE ACROBAT PRO_ANNUAL LICENSE, AGREEMENT TOTAL CARE STANDARD & PREMIER	20,684.44
91882	JACOBS ENGINEERING GROUP INC.	DISTRIBUTION SYSTEM HYDRAULIC MODELING SERVICES, PROJECT MANAGEMENT	8,822.00
91883	KINETIC ENERGY SERVICES	SUBSURFACE UTILITY ENGINEERING_TRAFFIC CONTROL-STANDARD-TAFT TO COLLEGE	1,300.00
91884	CITY OF LOVELAND	ELECTRIC AT 150 W 71ST ST	982.72
91885	NORTH POUFRE IRRIGATION CO	2024 SHARE ASSESSMENT, DAREN ROBERSON SHARE ASSESSMENT, SH OF COLORADO INC, SH HOLDINGS HWY 1, LLC, FC FARM HOLDING, LLC	220,860.00
91886	SANDERSON STEWART	I-25 AT THE RANCH WATERLINE PHASE 2/3_SURVEY-FIELD, SURVEY-OFFICE (EASEMENTS/ROWS), CONSULTANTS, REIMBURSABLES	22,014.33
91887	USAVISION	VISION COVERAGE	518.30
91888	VOID	VOID	0.00

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91889	WILLIAMS SCOTSMAN, INC.	SINGLE STORY- 20'X24' FLEX CPX, PERSONAL PROPERTY EXPENSE, LG FORMAT FLEX WINDOW, OSHA STEPS WITH CANOPY, 60X24 MODULAR, RENTAL TAX, PREMIUM CONFERENCE PKG T2, PROF WORKSTATION PKG T2, L-DESK, ADA/IBC RAMP, PREM OFFICE PACKAGE T2, RESTROOM W/1X WEEKLY SERVICE	5,496.08
91890	VOID	VOID	0.00
91891	ZAYO	PHONE SERVICE (OLD PHONES)	1,027.56
91892	AGGREGATE INDUSTRIES	PARTIAL HYDRANT DEPOSIT REFUND	30.00
91893 - 91897	CUSTOMER REFUNDS	OVERPAYMENT REFUNDS	1,056.17
91898	21ST CENTURY EQUIPMENT LLC	COMPRESSION SPRING, WASHER, COTTER PIN	5.09
91899	ACE HARDWARE - WINDSOR	RIVET AL3/16X1/2ACE 50 PK, HASP FXD STPL 6" ZN	28.97
91900	ACE HARDWARE - FORT COLLINS	ADPT 1/4"PUCHX 1/4 MIP, PSH THR ADAPTER 1/4 1/8M, POLY TUBE 1/4 X400, BULB GA 300 LUMEN XENON	31.74
91901	AMAZON CAPITALSERVICES	AED STICKERS, 10 PACK TOURNIQUETS, EYE WASH STATION ADDITIVE, CLEAR VINYL DUST COVER, LOGITECH WIRELESS MOUSE, INSULATED PIZZA BAG, SHARPIE MARKERS	260.20
91902	ANTHEM BC/BS	FCLWD MEDICAL COVERAGE APRIL 2024 - REISSUED CHECK	45,249.09
91903	ARC, INC.	JANITORIAL SERVICE FOR 5150 SNEAD & TRAILERS	1,145.03

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91904	AVI ENGINEERING PLANNING SURVEYING	ZONE 5 HORSETOOTH & WATERMAIN MASTER PLAN - TASK 1 PH2_ PROJECT ADMINISTRATION, UTILITY LOCATES & TOPOGRAPHIC SURVEY, UTILITY POTHOLES (ESTIMATE)	73,274.50
91905	CONNELL RESOURCES	AIRPORT TRANSMISSION_GIESLER/RIOS/R OBERTS, WESTERN BACKBONE TRANSMISSION- PH2_GIESLER/RIOS/ROBERTS, POTHOLE/TEST HOLE/PIPE ASSESSMENT, EHS/CAD/PROJ	69,197.50
91906	CONVERGINT TECHNOLOGIES LLC	AFTER HOURS MAINTENANCE ON SECURITY SYSTEM	2,112.50
91907	CYBER74, LLC	TUNGSTEN COMPLETE-MARCH	5,250.00
91908	DANA KEPNER COMPANY	SENSUS ANALYTICS ANNUAL FEE, 3' STEEL PROBE ROD, 2" OMNI C2 METERS, 520M MXU 1 PORT RADIOS	38,523.24
91909	DATAPRINT SERVICES, LLC	POSTAGE FOR FCLWD, PRINTING FOR FCLWD	5,372.61
91910	EANALYTICS LABORATORY LLC	WATER QUALITY TESTING, WATER QUALITY TESTING- HARMONY 7TH	210.00

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91911	FIRSTBANK	ACTION NOW CONFERENCE, AZ WORK DINNER, 15 YEAR ANNIVERSARY, V-DAY FLOWERS, RECERTIFICATION APPLICATION, OPERATION COMPUTER SUPPLIES, FCLWD STICKERS, KITCHEN SUPPLIES, OPERATION TOOLS, DIGITAL PLATFORM, MONTHLY MARKETING EMAIL SERVICE, WEBSITE MONITORING, FACEBOOKS ADS, BOARD DINNER, POUFRE RIVER FORUM, BOARD SNACKS, BIRTHDAY CAKE, OFFICE SUPPLIES, WORK LUNCH, PRINT PLUS SUBSCRIPTION, BOLT CUTTERS, SECURITY	2,855.64
91912	VOID	VOID	0.00
91913	FORT COLLINS CONNEXION	INTERNET SERVICE FOR SNEAD	429.90
91914	CITY OF FORT COLLINS	HARMONY AND ROCK CREEK CONNECTIONS 13.40 MG	39,850.26
91915	WW GRAINGER, INC.	BALL VALVES, SCREWS 2" 3/4-10 5PK, 10 PK HX CP SCREWS	739.16
91916	GRAY MATTER SYSTEMS, LLC	SCADA MAINTENANCE AGREEMENT FEBRUARY 2024	7,400.00
91917	GREYSTONE TECHNOLOGY	DOWN PAYMENT ON SRA REMEDIATION PROJECT, 1PASSWORD ANNUAL LICENSE	5,392.46
91918	LIZA HAYDEN	MILEAGE REIMBURSEMENT	33.37
91919	HOUSKA AUTOMOTIVE	DOT INSPECTION WITH SERVICE_VIN: 3HTGRSNT9GN216453, DOT INSPECTION_TRUCK 1119_VIN:1FT8W3BT7NEE8597	756.42
91920	HYDRA-STOP, LLC.	AIRPORT TRANSMISSION-FINAL DESIGN_8" IV 250 BODY, 304HW, NON-AIS, 8" OPEN LEFT CARTRIDGE, IV 250	5,453.55
91921	JAMES PEST CONTROL	PEST TREATMENT	75.00

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91922	KING SURVEYORS	PROJECT SURVEYOR, DRAFTSMAN	860.00
91923	LOVELAND BARRICADE, LLC	TRAFFIC CONTROL CESSNA DR & LEAR DR	228.00
91924	MEDICINE FOR BUSINESS AND INDUSTRY	SCREENING_DOT PHYSICAL, PRE- EMPLOYMENT	381.30
91925	O'REILLY FIRST CALL	6PK PAPER, WIPER BLADES - TRUCK 1119	56.76
91926	RESOURCE CENTRAL	SLOW THE FLOW PROGRAM FEE	6,800.00
91927	TECHNOLINK OF THE ROCKIES	WIN-911 VOIP SETUP_REPLACES SHORETEL CALLOUTS	165.75
91928	UTILITY NOTIFICATION CENTER	RTL TRANSMISSIONS, POSITIVE RESPONSE RE-NOTIFICATIONS	2,612.25
91929	VERIZON CONNECT FLEET USA LLC	FLEET GPS SERVICES-FCLWD	727.45
91930	WESTERN STATES LAND SERVICES LL	WESTERN BACKBONE PH2 ENGINEERING REAL ESTATE SUPPORT PROFESSIONAL SERVICES & TELECOM	409.80
91931	WEX BANK	ENGINEERING FUEL, OPERATION FUEL, ADMIN FUEL, BUSINESS OFFICE FUEL	3,380.33
91932	WILLIAMS SCOTSMAN, INC.	ADA/IBC STEPS WITH CANOPY, PROF. ENTRANCE-STEPS W/ CANOPY, CONFERENCE TABLE 6FTX3.5FT, DOOR STOP 3' ROUND TABLE	227.00
91933	WILDROCK PUBLIC RELATIONS & MARKETING	COBB LAKE HOURLY PROJECT, COBB LAKE RACK CARDS & LOGO STICKERS	18,673.82
91934	ZULTYS, INC	PHONE SERVICE MARCH 2024	798.76
91935 - 91948	CUSTOMER REFUNDS	OVERPAYMENT REFUNDS	3,925.77

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91949	AMAZON CAPITALSERVICES	TRAFFIC ADVISOR LIGHT BAR_VIN 1FTEW1EG8GKD11013, EMERGENCY DASH STROBE LIGHT_VIN 1FTEW1EG8GKD11013, UXCELL STAINLESS STEEL FLOAT SWITCH, SEAT BACK ORGANIZER	113.61
91950	AMERIGAS	PROPANE	933.36
91951	ANTHEM BC/BS	FCLWD MEDICAL COVERAGE	45,249.09
91952	ARAMARK	RESTROOM SERVICE, MAT NYLON/RUBBER, SCRAPER MAT, SERVICE CHARGE	276.04
91953	AT & T MOBILITY	DISTRICT CELL PHONES & OTHER DEVICES, SECURITY, TELEMETRY	3,038.79
91954	AVI ENGINEERING PLANNING SURVEYING	ZONE 5 HORSETOOTH & WATERMAIN MASTER PLAN - TASK 02_PROJECT ADMINISTRATION, FINAL DESIGN PLANS, UTILITY POTHOLES, BORE DESIGN - LITHOS	25,295.53
91955	BULLHIDE 4X4 AUTO ACCESSORIES	TRUCK 1117_VIN: 1FTBF2B64KEG07660_SUPPLY CHARGE & FEES, INSTALLATION OF REAR BUMPER, INSTALLATION OF GOOSENECK HITCH, INSTALLATION OF BED TRAILER PLUG, 2023 GMC ACADIA_VIN 1GKKNLLS6PZ2636614_FLOOR LINERS	2,915.92
91956	COLORADO SPECIAL DISTRICTS POOL	PROPERTY AND LIABILITY COVERAGE_ADD 2023 GMC ACADIA	713.00
91957	CORE & MAIN LP	VALVE BOX SCREW TOP, SCREW VALVE BOX RISER	1,350.90
91958	DANA KEPNER COMPANY	6" CASTINGS RISER RING, 4" CASTINGS RISER RING, CAST IRON TOP LID W/2" HOLE	1,045.00
91959	DATAPRINT SERVICES, LLC	POSTAGE FOR FCLWD, PRINTING FOR FCLWD	2,182.75

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91960	FRONTIER PRINTING	BUSINESS CARDS/NAME TAGS	413.00
91961	CITY OF FORT COLLINS UTILITIES	ELECTRIC AT 1093 S OVERLAND TRL, ELECTRIC AT 4100 S TAFT HILL RD PUMP, ELECTRIC AT 5101 ZIEGLER RD PUMP, ELECTRIC AT 3103 HARMONY RD MASTER	17,392.35
91962	FUZION FIELD SERVICES, LLC	PT STANDARD MONTHLY RENTAL	120.00
91963	GREYSTONE TECHNOLOGY	DELL WORKSTATION 5680, DELL 32 INCH MONITOR, DELL MOBILE WORKSTATION 5680, DELL 32IN MONITORS	13,284.47
91964	HDR ENGINEERING INC.	DESKTOP ASSESSMENT CONSULTING & PROFESSIONAL SERVICES, AIRPORT PUMP STATION PROFESSIONAL SERVICES, SUBCONTRACTORS-OTHER + MARKUP	25,410.50
91965	NCR PAYMENT SOLUTIONS, FL, LLC	FEB CREDIT CARD AND E-CHECK PROCESSING FEES	6,949.58
91966	KANSAS CITY LIFE	DENTAL BENEFITS	2,592.64
91967	KINETIC ENERGY SERVICES	ZONE 5 PH2 HORSETOOTH & COLLEGE TRAFFIC CONTROL PERMIT, TAFT TO COLLEGE	415.00
91968	CITY OF LOVELAND	ELECTRIC AT 6900 N BOYD LAKE AVE, ELECTRIC AT 3951 E COUNTY ROAD 30, ELECTRIC AT 7450 E CROSSROADS BLVD WTANK	6,819.63
91969	LYONS GADDIS	FCLWD GENERAL LEGAL FEES	11,754.26
91970	MEDICINE FOR BUSINESS AND INDUSTRY	SCREENING (PRE-EMPLOYMENT)	285.00

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91971	NG COMPANIES	GOODELL LN AND WESTFIELD_HYDROVAC TRUCK, DUMP DISPOSAL FEE, FRESH WATER, WESTFIELD & LYNDA LN_HYDROVAC TRUCK, WESTFIELD & LYNDA LN_HYDROVAC TRUCK	8,495.00
91972	PIPESTONE EQUIPMENT	ORIFICE RESTRICTION FITTING PART, X43 Y-STRAINERS, CVC6IN RUBBER KIT, CVC4IN RUBBER KIT	1,191.73
91973	CHRIS PLETCHER	GEARBOX ASSEMBLY ALKIRE FARMS	56.86
91974	POUDRE VALLEY COOP	PIERCE LOCATION_OUTLET/GFCI TESTER, WD SCREW, POST TEE 6'	88.58
91975	POUDRE VALLEY REA 2389	ELECTRIC AT 1970A COLORADO BLVD	225.04
91976	REPUBLIC SERVICES #642	WASTE SERVICES AT 5150 SNEAD	277.60
91977	RESERVE ACCOUNT - PITNEY BOWES	RENEW POSTAGE METER FCLWD	1,000.00
91978	SOLDIER CANYON WATER TREATMENT AUTHORIT	WATER PURCHASED, WATER RESOURCES, NEW MERCER DITCH CO LEGAL FEES	179,129.37
91979	USA BLUEBOOK	3M EMS 4" BALL MARKER	1,852.35
91980	WILSON & COMPANY, INC.	WESTERN BACKBONE WL PH1 CONSTRUCTION MANAGEMENT SERVICES, WESTERN BACKBONE WL PH1 CONSTRUCTION MANAGEMENT SERVICES	14,023.00
91981	XEROX CORPORATION	BASE CHARGE, BLACK METER CHARGE, COLOR METER CHARGE	264.32
91982	JAMES BORLAND	DIRECTORS' FEES	92.35
91983	WILLIAM DIETERICH	DIRECTORS' FEES	92.35
91984	PETER O'NEILL	DIRECTORS' FEES	92.35
91985	STEPHEN W SMITH	DIRECTORS' FEES	92.35
91986	DENIS SYMES	DIRECTORS' FEES	92.35

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
91987 - 91994	CUSTOMER REFUNDS	OVERPAYMENT REFUNDS	382.50
91995	ACE HARDWARE - FORT COLLINS	NO TRESPASSING SIGNS, SCREW PH CS, TUBE POLY-PRV MAINT, ROLL TUBE POLY-PRV MAINTENACE	129.59
91996	AMAZON CAPITALSERVICES	EYE WASH DUST COVERS, PHONE SCREEN PROTECTORS, PHONE CASE PROTECTOR, 15FT POWER SURGE PROTECTORS, PAPER TOWEL-RESTROOM	424.65
91997	ARAMARK	RESTROOM SERVICE, MAT NYLON/RUBBER, SCRAPER MAT, SERVICE CHARGE, LOGO MAT	146.74
91998	ATMOS ENERGY	GAS FOR 15470 CR 88 3/4 PIERCE CO_PIERCE FARM	42.88
91999	AVI ENGINEERING PLANNING SURVEYING	ZONE 5 MANHATTAN PHASE_CONSTRUCTION SUPPORT SERVICES	6,725.00
92000	BATTERIES PLUS - 086	24 PK AA BATTERIES, 24 PK AAA BATTERIES	47.97
92001	BECKER SAFETY & SUPPLY	MAXIFLEX GRIP GLOVES	295.66
92002	BOMGAARS	BOOTS_MORTON	299.98
92003	BUFFALO BRAND SEED	BUFFALO BRAND CUSTOM NATIVE MIX, BUFFALO BRAND DRYLAND PASTURE	2,378.25
92004	CEDAR SUPPLY	CEDAR PREM PICKET 3.5", GUARDDOG SCREW 3"	88.79
92005	COLLINS COMMUNICATIONS	HORSETOOTH MOUNTAIN DMR REPEATER SERVICE	120.00
92006	COLLINS COLE FLYNN WINN ULMER	FCLWD GENERAL FEES	11,538.92
92007	CYBER74, LLC	2024 PEN TEST - DOWNPAYMENT	13,965.00
92008	DATAPRINT SERVICES, LLC	POSTAGE FOR FCLWD, PRINTING FOR FCLWD	4,690.73
92009	VOID	VOID	0.00

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
92010	DITESCO	ZONE 5 ALIGNMENT STUDY_PRINCIPAL, SENIOR PROJECT MANAGER, ADMINISTRATION, VEHICLE MILEAGE	1,812.72
92011	GENERAL AIR COMPANY	BOMBER JACKET_MORTON & FERRELL, FLEECE HOODIE_MORTON & FERRELL, DRIVERS GLOVE TAN SPLIT, SURVEYOR CLASS 2 VEST_MORTON & FERRELL	224.14
92012	WW GRAINGER, INC.	GAUGE PRESSURES & SCREWS, MARKING PAINT_BLUE, LINE MARKING PAINT_BLACK	795.32
92013	GRAY MATTER SYSTEMS, LLC	REMOTE SITE WORK - 2 ENGINEERS, CR30 INITIAL PROOF OF CONCEPT, SCADA MAINTENANCE, NEW LIBERTY PUMP STATION_PSGMS SERVICES-HANNAH	100,572.50
92014	GREYSTONE TECHNOLOGY	PORT MIRRORING PROFESSIONAL SERVICES, FEB 2024 GS ON DEMAND SUPPORT, DELL DOCKING STATION_LIZA, AZURE CLOUD SERVICES CONSUMPTION, SONICWALL TZ370	8,349.67
92015	HDR ENGINEERING INC.	LONGVIEW PUMP STATION_PROFESSIONAL SERVICES, SUBCONTRACTORS- OTHER + MARKUP	19,918.03
92016	LL JOHNSON DISTRIBUTING CO.	CURB BOX RESTOCK, SNOW PUSHER D-HANDLE 25"	449.30
92017	NEW MERCER DITCH COMPANY	REIMBURSEMENT FOR DEWATERING AND INSTALLATION OF THE 30" WATER LINE NEAR WEST TROUTMAN PARKWAY AND TANAGER STREET	580.00
92018	PIERCE LATERAL	ASSESSMENTS_ALKIRE FARM	700.00

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
92019	PIPESTONE EQUIPMENT	SS DERLIN FIXED RESTRICTION X58C, BS PILOT SYSTEM SPEED CONTROL, REPAIR KIT CLA VAL 6"	2,039.62
92020	RESPEC COMPANY, LLC.	TRILBY TANK EXPANSION TO#3_PROJECT MANAGEMENT/COORDINATION, BLAST VIBRATION MONITORING & ADD'L GEOTECHNICAL	4,094.13
92021	ROCKY MOUNTAIN BOTTLED WATER	5 GAL PURIFIED WATER	31.42
92022	SOUTH FORT COLLINS SANITATION DISTRICT	FCLWD SEWER AT 5150 SNEAD	93.75
92023	TMMI, LLC	MICRO PLUS ETHERNET MODULE, ETHERNET TO SERIAL INTERFACE, ACC414/VERSA MAX MICRO	17,831.00
92024	USAVISION	VISION COVERAGE	518.30
92025	VERMEER COLORADO	RENTAL OF 2023 VERMEER 500 GAL VAC TRAILER	11,220.00
92026	WATER SUPPLY AND STORAGE COMPANY	CURRENT ASSESSMENT_WAS RED TIERRA, CURRENT ASSESSMENT_WAS CITIZENS PRINTING	8,504.25
92027	WELD COUNTY UNDERGROUND WATER USERS	WELL ASSESSMENTS	190.00
92028	ZAK GEORGE LANDSCAPING	CATALPA TREE REMOVAL, FALL PRUNING	3,740.00
92029	ZAYO	PHONE SERVICE (OLD PHONES)	1,029.51
92030	NICHOLSON BUILDING CO & EXCAVATING	HYDRANT DEPOSIT REFUND	500.00
92031 - 92038	CUSTOMER REFUNDS	OVERPAYMENT REFUNDS	2,597.00
ACH	POUDRE VALLEY REA 2389	ELECTRIC SERVICE FOR 8110 S CO RD 13	260.29

**FORT COLLINS-LOVELAND WATER DISTRICT
DISTRIBUTIONS
MARCH 2024**

Check #	Issued To	Description	Amount
ACH	XCEL ENERGY	ELECTRIC AT 5800 E COUNTY ROAD 40	945.43
ACH	XCEL ENERGY	ELECTRIC AT 7093 COUNTY ROAD 40	129.02
ACH	POUDRE VALLEY REA 2389	ELECTRIC SERVICE FOR 2738 W CO RD 38E PUMP	514.65
ACH	POUDRE VALLEY REA 2389	ELECTRIC SERVICE FOR 2890 W TRILBY RD	27.99
ACH	XCEL ENERGY	GAS AT 5150 SNEAD DR	885.40
ACH	XCEL ENERGY	ELECTRIC AT 5575 E COUNTY ROAD 26	250.42
ACH	POUDRE VALLEY REA 2389	ELECTRIC SERVICE FOR 2110 TRILBY RD	431.22
ACH	POUDRE VALLEY REA 2389	ELECTRIC SERVICE FOR 2890 W TRILBY RD	39.17
ACH	XCEL ENERGY	ELECTRIC AT 1170 S OVERLAND TRL BLDG	32.05
ACH	CITY OF FORT COLLINS UTILITIES	ELECTRIC AT 5150 SNEAD DR	1,461.63
ACH	CITY OF FORT COLLINS UTILITIES	ELECTRIC AT 5603 S TIMBERLINE RD	707.44
ACH	CITY OF FORT COLLINS UTILITIES	ELECTRIC AT 3211 ROCK CREEK DR	227.52
ACH	CITY OF FORT COLLINS UTILITIES	ELECTRIC AT 2825 SKIMMERHORN ST PUMP	152.62
ACH	CITY OF FORT COLLINS UTILITIES	ELECTRIC AT 6600 S COLLEGE AVE PUMP	79.69
WIRE	WESTWATER RESEARCH LLC	SUCCESS FEE-ROBERSON NPIC TRANSACTION	242,300.00
WIRE	WESTWATER RESEARCH LLC	SUCCESS FEE - LEMBKE WSSC TRANSACTION	297,000.00
WIRE		ONE SHARE OF WSSC WATER	3,950,243.00
3/1/2024	PAYROLL		129,877.40
3/1/2024	MISSION SQUARE		14,583.07
3/15/2024	PAYROLL		129,751.91
3/15/2024	MISSION SQUARE		14,592.78
3/29/2024	PAYROLL		136,621.16
3/29/2024	MISSION SQUARE		15,016.60
Total			6,273,813.55

Fort Collins-Loveland Water District



To: Chris Pletcher
From: Amanda Proctor, Finance Director, and Debbie Way, Billing Supervisor
Date: 3/29/2024
Re: New Billing Software Purchase

The District has been using Billmaster Utility Billing Software by DataWest for over 30 years. About 5 years ago, the DataWest Corporation was acquired by Harris Computer and the decision was made to no longer offer improvements to the Billmaster Software. While Harris would continue to support Billmaster users, updates would no longer be offered. Harris Computer has acquired several other Utility Billing Systems and is promoting a migration to one of their new billing platforms.

District staff researched a sampling of popular packages under the Harris umbrella and for potential new billing software vendors, while also polling other local water districts for feedback and recommendations. Over the past year, the search was narrowed down to three potential solutions: Tyler Technologies, Caselle, and inHance Utilities (under the Harris umbrella). Of these three candidates, only inHance is a Utility billing only software package, whereas Tyler and Caselle are ERP systems. An ERP (Enterprise Resource Planning) system has the potential to support more than just utility billing. It can also grow to support Finance, Project Management, GIS, Backflow, and Service Orders, to name a few.

After two rounds of presentations from all three vendors, I can confidently recommend Tyler Technologies as the best fit for the District moving forward. They integrate with our current Sensus metering technology and offer real-time integration with several popular payment processors including having their own customer portal and payment processor. The platform itself is laid out using the same tabbing system that our customer service reps are familiar with and provides ample space for account notes and customer detail. The platform is only offered as a cloud based software; and therefore, there will be no on-premise computer services or database to manage.

The estimated timeline for implementation is approximately 12 - 18 months. We will maintain the Billmaster license for the next 2 years, allowing access to historical data as required by data retention regulations. The estimated implementation (one time) costs are \$114,700; the annual recurring licensing fees are \$46,514; for a total of \$254,242 for 2024. There is one optional item we recommend which is onsite implementation and training (\$6,400) and is included in the requested amount below. There are two optional items that we are unsure if we will take advantage of or not, and we may not know until we are further into implementation which are: cashiering at \$5,519; utility billing api toolkit at \$4,310. Since it is unknown if we will need these or not, I did include them in the requested amount below.

The contract has been reviewed by the General Manager and Finance Director. There are a number of items that align well with our cybersecurity stance (e.g. annual penetration testing). The contract still needs to be reviewed by legal and is in process.

5150 Snead Drive
Fort Collins, Colorado 80525
Phone: 970-226-3104
Fax: 970-226-0186
www.fclwd.com

Fort Collins-Loveland Water District



With the approval of the software purchase, I am also requesting that the Board to authorize the General Manager to sign the contracts.

Budget Line Item:	8560 – Office Equipment (Operating)
Annual Budget:	\$316,700
Actual through 2/29/2024:	\$52,665.87
Requested Amount:	\$270,471

Draft



Website Accessibility Policy

This accessibility policy was approved by the Fort Collins – Loveland Water District (“District”) Board of Directors on April 16, 2024.

The District is fully committed to providing accessible facilities, elements, and channels of communication to all members of the public. As part of this commitment, the District has a policy of providing an accessible website compatible with the Web Content Accessibility Guidelines (WCAG 2.1) and commercial screen reading software. All features of the website are coded to allow individuals with vision and other impairments to understand and use the website to the same degree as someone without disabilities. We welcome feedback and can often resolve issues in a timely manner if they arise.

If you need any special assistance or accommodations, please contact our accessibility officer or call us at 970-226-3104.

Ongoing Compliance Information

Compliance Officer

The District has designated Amanda Proctor as its compliance officer for website disability-related accommodations. The compliance officer has received training in website accessibility and updates the site in accordance with those best practices. Contact our accessibility officer to report an issue.

Compliance Procedures and Reports

In addition to annual testing with users with a wide range of disabilities and coding our website to WCAG standards, the District regularly scans its website to ensure ongoing compliance and makes timely changes to any inaccessible items, if any are found. In our ongoing commitment to transparency, we will make the last three months' reports available to the public via our website.

Linked Documents and Third Parties

Please note that this site may link out to third-party websites, such as state or federal agencies, that do not have accessible content. This site may also include documents provided by third parties included in our agenda packets, for example. While we cannot control the accessibility of content provided by third parties, we are happy to assist any member of the public with reading and accessing content on our site.

See an opportunity for us to improve? Please contact our accessibility officer or call us at 970-226-3104.

Report an Accessibility Issue

5150 Snead Drive
Fort Collins, Colorado 80525
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Fort Collins-Loveland Water District



We are committed to your ability to access all content. Per the District's internal processes, issues or requests for accommodation reported to the compliance officer will be responded to by the compliance officer or designee within 2 business days.

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Fort Collins-Loveland Water District



To: FCLWD Board of Directors

From: Linsey R. Chalfant, PE – Civil Engineer III

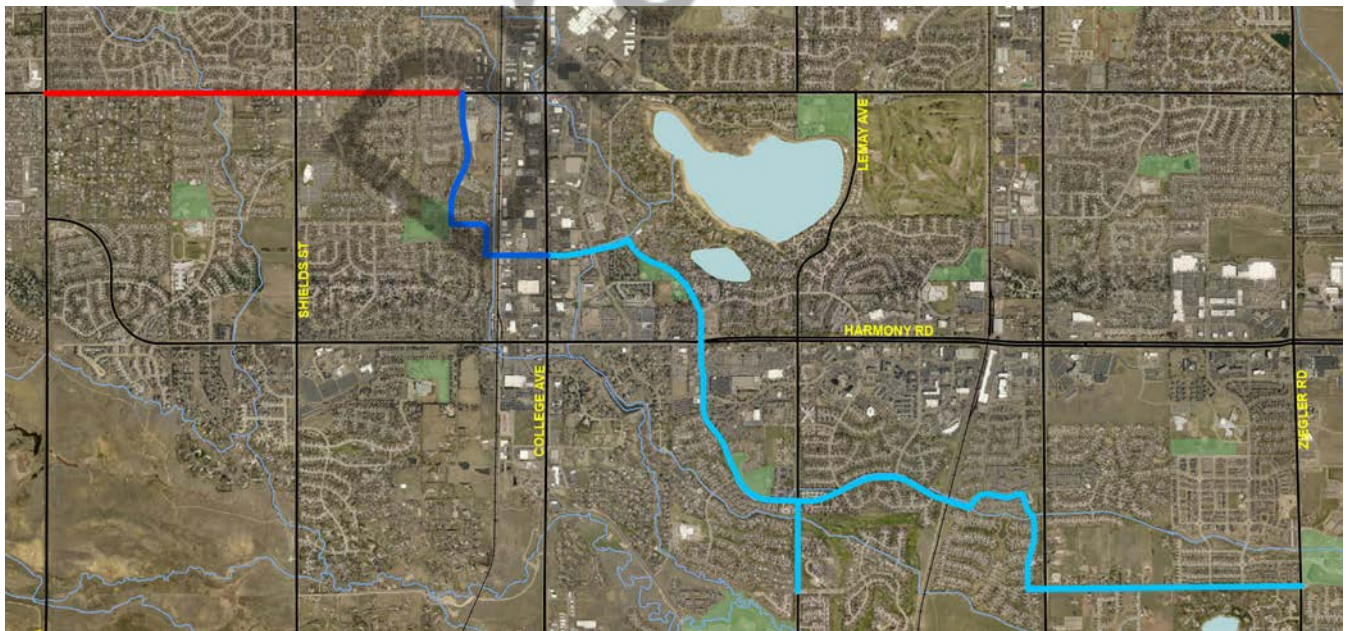
Date: 4/8/2024

Re: Zone 5 Transmission Project-Phase II-Allocation Request #03 (Fees)

Zone 5 is a 24" multi-phase transmission project stretching approximately 8 miles in Fort Collins that conceptually extends from the intersection of Horsetooth Road/Taft Hill Road east to Harmony Road/ Zeigler Road. The final alignment is still being evaluated and is subject to change. Existing FCLWD infrastructure is undersized for current and future flow needs, resulting in dependence on pump stations and alternative water delivery sources. The Zone 5 project will increase hydraulic capacity and improve overall system performance and reliability throughout our service area, reducing our dependence on pump stations and alternative water delivery sources.

- Phase 1 of the Zone 5 Project (Manhattan Avenue and Troutman Parkway from Horsetooth Road to College Avenue-shown in dark blue below) was constructed in 2023.
- Phase 2 is anticipated to go to construction in the spring of 2024 and will extend from Horsetooth Road/Taft Road to Manhattan Avenue (shown in red below).

District staff has submitted the excavation permit through the City of Fort Collins Engineering Department for construction. As part of that permit, street impact/cut fees are expected to exceed \$130,000. This allocation request includes the anticipated fees with contingency that will come with permit approval. Staff will come back to the Board in May with an allocation request for the construction phase of the project.



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The table below shows an estimated breakdown of the allocation request.

Allocations			
Project	Zone 5 Transmission-PHII		
Project Number	PROJ-0025.02		
Estimated Timeline	3 months		
Allocation #	3		
Allocation Approval Date:	24.04.16		
Allocation Approval Amount:	\$ 165,000.00		
Item/Contingency/Risk	Allocation Amount	Entity	Comment
COFC Street Impact Fees	\$ 150,000.00	COFC	
Incidentals	\$ 15,000.00		
Allocation Request	\$ 165,000.00		

Recommendation:

We recommend Board approval to allocate \$165,000 for Phase II of the Zone 5 Transmission Project.

Budget Line Item:	9140 Distribution (Non-Operating)
Annual Budget:	\$54,010,000
Actual on 2/29/2024:	\$ 785,741
Requested Amount:	\$165,000

Draft



FORT COLLINS-LOVELAND WATER DISTRICT

MEMORANDUM

TO: Chris Pletcher, General Manager

FROM: Amanda Proctor, Finance Director

DATE: April 1, 2024

RE: Water Tap Revenue for March 2024

DATE	LOT SIZE	COMPANY NAME	ADDRESS	RAW WATER	PIF
3/4/24	>11000	HARTFORD CONSTRUCTION LLC	5381 BLAINVILLE STREET	69,000.00	17,000.00
3/4/24	1 1/2 MF (4 DU)	HARTFORD CONSTRUCTION LLC	5024-5042 MCKINNON COURT	76,800.00	21,760.00
3/7/24	5001-6000	HARTFORD CONSTRUCTION LLC	5302 BLAINVILLE STREET	37,200.00	17,000.00
3/12/24	5001-6000	HARTFORD CONSTRUCTION LLC	5325 RIBAUT STREET	37,200.00	17,000.00
3/12/24	3001-4000	HARTFORD CONSTRUCTION LLC	6101 SUBLETTE ROAD	21,600.00	17,000.00
3/12/24	4001-5000	MELODY HOMES INC	5726 FALLEN BRANCH DRIVE	30,000.00	17,000.00
3/12/24	4001-5000	MELODY HOMES INC	5714 FALLEN BRANCH DRIVE	30,000.00	17,000.00
3/12/24	6001-7000	MELODY HOMES INC	1744 FLOATING LEAF DRIVE	43,200.00	17,000.00
3/12/24	6001-7000	MELODY HOMES INC	1750 FLOATING LEAF DRIVE	43,200.00	17,000.00
3/12/24	6001-7000	MELODY HOMES INC	1820 FLOATING LEAF DRIVE	43,200.00	17,000.00
3/12/24	6001-7000	MELODY HOMES INC	1714 FLOATING LEAF DRIVE	43,200.00	17,000.00
3/12/24	8001-9000	MELODY HOMES INC	1732 FLOATING LEAF DRIVE	51,600.00	17,000.00
3/12/24	8001-9000	MELODY HOMES INC	1726 FLOATING LEAF DRIVE	51,600.00	17,000.00
3/12/24	8001-9000	MELODY HOMES INC	1720 FLOATING LEAF DRIVE	51,600.00	17,000.00
3/12/24	7001-8000	MELODY HOMES INC	1814 FLOATING LEAF DRIVE	48,000.00	17,000.00
3/12/24	7001-8000	MELODY HOMES INC	1808 FLOATING LEAF DRIVE	48,000.00	17,000.00
3/12/24	7001-8000	MELODY HOMES INC	1802 FLOATING LEAF DRIVE	48,000.00	17,000.00
3/12/24	7001-8000	MELODY HOMES INC	5720 FALLEN BRANCH DRIVE	48,000.00	17,000.00
3/13/24	4001-5000	BRIGHTLAND HOMES OF COLORADO LLC	5700 JEDIDIAH DRIVE	30,000.00	17,000.00



FORT COLLINS-LOVELAND WATER DISTRICT

3/19/24	5001-6000	LENNAR COLORADO LLC	4353 FELLOWS DRIVE	37,200.00	17,000.00
3/19/24	5001-6000	LENNAR COLORADO LLC	4361 FELLOWS DRIVE	37,200.00	17,000.00
3/19/24	6001-7000	LENNAR COLORADO LLC	5552 MCAFFEE STREET	43,200.00	17,000.00
3/19/24	>11000	LENNAR COLORADO LLC	5519 MCAFFEE STREET	69,000.00	17,000.00
3/19/24	5001-6000	LENNAR COLORADO LLC	4382 APPLE CIDER STREET	37,200.00	17,000.00
3/19/24	5001-6000	LENNAR COLORADO LLC	4390 APPLE CIDER STREET	37,200.00	17,000.00
3/19/24	5001-6000	LENNAR COLORADO LLC	4398 APPLE CIDER STREET	37,200.00	17,000.00
3/19/24	5001-6000	LENNAR COLORADO LLC	4406 APPLE CIDER STREET	37,200.00	17,000.00
3/19/24	6001-7000	LENNAR COLORADO LLC	5569 MARE LANE	43,200.00	17,000.00
3/25/24	3/4 COMM	CCW DEVELOPMENT LLC (TAP CLASS CHANGE FROM RES TO COMM)	6091 DUTCH DRIVE	12,000.00	17,000.00
3/28/24	3/4 IRR	FAIRWAY APARTMENTS LLC (TAP CLASS CHANGE FROM COMM TO IRR)	156 W FAIRWAY LANE	4,600.00	17,000.00
3/28/24	3/4 IRR	FAIRWAY APARTMENTS LLC (TAP CLASS CHANGE FROM RES TO IRR)	156 W FAIRWAY LANE	16,600.00	17,000.00
3/28/24	10001-11000	TOLL SOUTHWEST LLC	4147 STROLLING STREET	60,600.00	17,000.00
				\$1,323,800.00	\$548,760.00
Total Water Taps Sold For March 2024 =			29		
		3/4" Taps Sold =	28		
		1" Taps Sold =	0		
		1.5" Taps Sold =	1		
		2" Taps Sold =	0		
		3" Taps Sold =	0		
		4" Taps Sold =	0		
		City Water Taps =	0		
Water provided by Builder/Developer =			0		
		Bought from FCLWD =	29		
Total Water Taps Sold For March 2023 =			40		



FORT COLLINS-LOVELAND WATER DISTRICT

Taps sold for the year 2023 = 461			
Taps sold for the year 2022 = 561			
Taps sold for the year 2021 = 555			

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Fort Collins-Loveland Water District



To: FCLWD Board of Directors
From: Sam Lowe, P.E. – Civil Engineer III
Date: April 10, 2024
Re: Capital Project Update – Airport Transmission Project



Airport Transmission 24" Alignment

PROJECT MANAGER: Sam Lowe, P.E.

MILESTONES ACHIEVED

- Project started March 11
- All Pipe delivered to site
- Fusing of the 24" PVC pipe started 3/12 and scheduled to be completed 4/26.
- 4/10 – 12" Wet Tap made on the discharge line from the Airport Pump Station (APS).

UPCOMING MILESTONES

- April 15: Trencher on site
- May 6-10: Scheduled dates to close/cross taxiway
- Finalizing easement with Hach
- Finalizing construction easement with NCRAP

PROJECT HURDLES

- Wet weather has caused 3 weather days where no work was accomplished. Moisture turns the pervasive clay into a slick muck.

OUTREACH ACTIVITIES

- Coordinating with the Airport regarding the taxiway crossing.
- Working with McCauley to get their temporary construction yard off our alignment.



Left: Suction line (left) and discharge line (right) - each ~900 ft long.
Right: The two fusing machines set up near the middle of the project.



*Left: Tapping saddle and valve on existing discharge pipe from APS.
Below: First stick of pipe(12") installed into tapping valve.*

