



Meter Setting Installation Request

Updated June 2022

Check One: Meter Set Unlock

Check One: ¾" 1" 1.5" 2" 3" 4" 6"

Service Address: _____ City: _____

Return completed form to: frontdesk@fclwd.com

Meter set date will be confirmed after staff verifies all required paperwork is received and completed properly.

INSTALLATION CRITERIA NOTES

1. Reduced Pressure Back-Flow assembly installed, if required by the [FCLWD Cross Connection Control Manual](#), at entry point of the structure or directly downstream of isolation valve for irrigation.
2. Dual check assembly installed adjacent to the downstream side of shut-off valve at entry point of structure, if not integrated in meter yolk.
3. Meter setter located 14"-16" below top lid, center in meter vault/pit.
4. FCLWD meter lay lengths – ¾ " meter = 7.5", 1" meter = 11", 1.5" meter = 13", 2" meter = 17", 3" or greater meter = unlock.
5. Meter vault/pit lid ½ " above final grade and centered on pit opening, ground slopes away from lid.
6. Meter vault cover is aluminum, with a factory manufactured recessed 2" hole.
7. Meter vault and assemblies free from damages.
8. Meter pit extensions and resetters are not permitted.
9. (Irrigation only) Isolation valve with approved Curb Stop Box and stainless-steel operating rod installed directly downstream of meter pit.
10. Bedding material exposed at the base of the meter vault, and clean and free of debris.
11. Meter vault located in a non-traffic area (including driveways and sidewalks).
12. Landscaping (trees, shrubs, etc.) minimum 5' from meter vault/pit.
13. Meter vault/pit accessible to meter installer.

Builder Certification: By signing, you are certifying that all District meter set requirements have been met. You also understand that you will be subject to a minimum \$50.00 reset fee if meter is not set due to non-conformance items.

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email address of contact: _____ Phone Number: _____

Builder Representative (print name): _____

Builder Representative Signature: _____